



## **City of Raleigh Application Submission Process**

Each municipality has different regulations for the installation of a irrigation or sprinkler system. To help make the process as easy as possible, we have outlined below the steps involved with meeting the irrigation ordinances of the City of Raleigh...

1. Customer calls Evergreen to accept estimate.
2. Evergreen sends Acceptance Package.
3. Forms are signed and notarized by customer.
4. Customer returns forms in a self-addressed stamped envelope, along with a meter check made out to the City of Raleigh, and a 50% deposit check.
5. City of Raleigh reviews application.
6. Evergreen picks up permit and submits meter check.
7. Evergreen notifies meter department that the permit has been issued and requests meter.
8. Customer notifies us that the meter box has been installed.
9. Installation of system commences.
10. Backflow is installed.
11. Backflow is inspected.
12. Meter is installed.
13. Backflow is tested.
14. Backflow piping can be covered.
15. Orientation is done with customer.